

Schedule 21: Ministry of Environment and Forestry

S/No	Charges/fees	FY 2022/23 Rates		FY 2023/24 Rates	
		SSP	USD	SSP	USD
1	Teak Poles	200		200	
2	Teak Logs		200		300
3	Sawn Teak Timber		300		500
4	Sawn Mahogany Timber		350		1,000
5	Sawn Soft Timber		300		200
6	Round Teak Logs		200		300
7	Round Eucalyptus Logs		100		100
8	Light Teak Poles	80		80	
9	Medium Teak Poles	150		150	
10	Heavy Teak Poles	200		200	
11	Fence Poles	120		120	
13	Photo/Origin Certificate	350		350	
14	Teak Seed	600		600	

SCHEDULE 22: MINISTRY OF WILDLIFE CONSERVATION AND TOURISM

S/No.	Charges/Fees	FY 2022/23 Rate		FY 2023/24 Rate	
		SSP	USD	SSP	USD
1.	National Park Entry Fees (Foreign Visitors)		50		50
2.	National Park Entry Fees for Children(Foreign Visitors)		20		20
3.	National Parks-Group (Students and Researchers)		300		300
4.	Foreign-Resident Fees for Adult		40		40
5.	Foreign-Resident Fees –Children		20		20
6.	Foreign-Resident Fees-Group		150		150
7.	South Sudanese Visitors-Adult	500	80	500	
8.	South Sudanese Visitors-Children	200	20	200	
9.	South Sudanese Visitors-Group	5,000	80	10,000	

S/No.	Charges/Fees	FY 2022/23 Rate		FY 2023/24 Rate	
		SSP	USD	SSP	USD
10.	Application Form for tour and travel agent		200		300
11.	Registration of Tour Companies (Foreign Co.)		800		1,000
12.	Registration of Tour Companies (Local Co.)		400		1,000
13.	Renewal of Tour & Travel Agent (Foreign Co.)		500		500
14.	Renewal of Tour & Travel Agent (Local Co.)		300	300,000	
15.	Penalty/Fines		1,500		1,500
	GUIDED GAME DRIVER (PRIVATE)				
15.	Foreign Tourist (Resident and Non-Resident)		20		20
	GUIDED GAME DRIVES (SSWS)				
16.	Foreign Tourist (Resident and Non-Resident)		30		15
	HOTEL CLASSIFICATION CERTIFICATE FEE				
17.	5 STARS		5000		10,000
18.	4 STARS		4000		8,000
19.	3 STARS		3000		6,000
20.	2 STARS		2000		4,000
21.	1 star		1000		2,000
22.	Lodges		1000		2,000
23.	Guesthouse		1000		2,000
24.	Restaurant		1000		2,000
25.	Application Fee for Designated Tourist Facility (DTF)		1000		2,000
26.	Renewal of Operating License		1000		2,000
27.	Penalty for Offences and Violations		5000		10,000
	TOURIST LEVY ON ACCOMMODATION, FOOD AND BEVERAGES, AND OTHER SERVICES				
28.	Catering levy	10%	10%	10%	10%
29.	Service Charge	10%	10%	10%	10%
	TOURIST CAMPING SITE				
30.	Public Campsite (per Night)				
	South Sudanese (Adult)	1000		1,000	

No.	Charges/Fees	FY 2022/23 Rate		FY 2023/24 Rate	
		SSP	USD	SSP	USD
	South Sudanese (Children)	500		500	
	South Sudanese (Group)	3000		3,000	
	Foreign Resident (Adult)	2000		2,000	
	Foreign Resident (Children)	1000		1,000	
	Foreign Resident (Group)	5000		5,000	
	Foreign Non-Resident (Adult)		25		25
	Foreign Non-Resident (Children)		10		10
	Foreign Non-Resident (Group)		300		300
	Private/Special Campsite (per Night)				
	South Sudanese (Adult)	1500		1,500	
	South Sudanese (Children)	1000		1,000	
	South Sudanese (Group)	3500		3500	
	Foreign Resident (Adult)	2500		2500	
	Foreign Resident (Children)	1500		1500	
	Foreign Resident (Group)	6000		6000	
	Foreign Non-Resident (Adult)		50		50
	Foreign Non-Resident (Children)		20		20
	Foreign Non-Resident (Group)		300		300
	MOUNTAIN CLIMBING/HIKING PER A TRIP				
	South Sudanese (Adult)	1000		1000	
	South Sudanese (Children)	500		500	
	South Sudanese (Group)	2000		2000	
	Foreign Resident (Adult)	2000		2000	
	Foreign Resident (Children)	1000		1000	
	Foreign Resident (Group)	3000		3000	
	Foreign Non-Resident (Adult)		50		50
	Foreign Non-Resident (Children)		20		20
	Foreign Non-Resident (Group)		200		200
	OPERATIONAL LICENCES AND STICKERS OF TOURISTS VEHICLE				
	Local Sticker fee	10000		20,000	
	Foreign Sticker fee		300		300
	Tour and Travel Agent Manager License		500		500

S/No.	Charges/Fees	FY 2022/23 Rate		FY 2023/24 Rate	
		SSP	USD	SSP	USD
	Hotel Manager License		10% of DTF operating License		10% of DTF operating License
	Local Tour Guide License	3000		6,000	
	Foreign Guide License		500		500
	Local Driver Guide License	3000		6,000	
	Foreign Driver Guide License		100		100
	Souvenir License	15000		30,000	
	Boat Cruising License Fee		500		500
	Car hire operational license	5000		10,000	
	Operational license for Properties of Enterprises Offering Camps and Camping Equipment for Hire	5000		10,000	
	Operational license for the Tented Camps Lodges and Hotels in the Protected Areas	20000		40,000	
	Tourism Environmental Impact Assessment License (TEIA in Protected Areas)	10000		20,000	
	Motor Boat Pollution Fees (for disturbing aquatic species/animals such as crocodiles, hippos, Nile liche, and their habitats).	25000		50,000	
34.	VEHICLES FEES PER DAY				
	Less than 6 Seats	1000		2,000	
	6-12 Seats	2000		4,000	
	13-24 Seats	4000		4000	
	25-44 Seats	6000		6000	
	45 Seats and above	8000		8000	
35.	Aircraft (Single Landing Fees in Protected Areas)				
	Aircraft with less than 3 Seats	5000		5000	
	3-6 Seats	7,000		7,000	

S/No.	Charges/Fees	FY 2022/23 Rate		FY 2023/24 Rate	
		SSP	USD	SSP	USD
	7-14 Seats	10,000		10,000	
	15-20 Seats and Above	15,000		15,000	
	Helicopters landing in Boma National Park		500		500
36.	ANNUAL PASS				
	Motor Boat Excursion Annual Pass (i.e. for R Nile Annual Pass for Private Non- Commercial boats and Commercial tourist vessels)	20,000		20,000	
37.	SPECIAL SERVICES AND ACTIVITIES				
	Night Game Drive (per person Trip)		100		100
	White Water Rafting (per person- per Foreign Visitors-per day)		50		50
	Sport Fishing (per line-per day)		50		50
	Walking Safaris (per person per day)		10		10
	Filming and Photographing (per day)		100		100
	Nature and bird watching (per day)		50		50
	Cultural Visit (per person up to 3hrs)		100		100
	Scenic and Sightseeing (per day)		50		50
	Other Special Services and activities)		20		20

Schedule 23: Ministry of Foreign Affairs and International Cooperation

S/ No.	Fees/charges	FY2022/23 Rate		FY2023/24 Rate	
		SSP	USD	SSP	USD
1	Medical Referral (Authentication)	500		1,000	
2	Power of Attorney	500		1,000	
	Power of Attorney (Special)	1,000		2,000	
3	Bachelor Degree/Diploma	500		1,000	
4	Bachelor Degree/Diploma for Foreigners		25		25
5	Master Degree	750		1,500	
6	Master Degree for Foreigners		35		35
7	Foreign University Certificate	1,000		2,000	
8	Ph.D. Degree	1,000		2,000	
9	Ph.D. Degree for Foreigners		50		50
10	Secondary & Basic School Certificate	200		400	
11	Secondary & Basic School Certificate for Foreigners		15		15
12	Foreign Secondary & Basic School Certificate	300		600	
13	Registration of Vehicle	2,000		4,000	
14	Foreign Company		100		100
15	Local Company	2,000		4,000	
16	To whom it may concern	2,000		4,000	
17	Birth Certificate	350		700	
18	Death Certificate	250		500	
19	Marriage Certificate	1,000		2,000	
20	Divorce Certificate	1,000		2,000	
21	Computer Course Certificate	400		800	
22	Affidavit Certificate	500		1,000	
23	Certificate of Inheritance	1,000		2,000	
24	Vehicle sale Agreement	3,000		6,000	
25	Motor Cycle Registration	1,000		2,000	
26	Certificate of good conduct	500		1,000	
27	Certificate of good conduct for Foreigners		20		20

S/ No.	Fees/charges	FY2022/23 Rate		FY2023/24 Rate	
		SSP	USD	SSP	USD
28	Certificate of undertaking	1,500		3,000	
29	Authorization Certificate	1,000		2,000	
30	Fire Arms	3,000		6,000	
31	Disappearing Certificate	500		1,000	
32	Attestation Certificate	500		500	
33	Membership Certificate	1,500		1,500	
34	Tax Identification	2,500		2,500	
35	Banking Statement	3,000		3,000	
36	Operation licenses	2,000		2,000	
37	Project form	2,000		2,000	
38	Driving Licenses	1,000		1,000	
39	Others	1,000		1,000	
40	Others for Foreigners		25		25

Schedule 24: Ministry of Labour (Work Permit fees)

S/No.	W/Per- mitClass	Work Permit Description	Fees (US\$)
1	A	For large foreign capital investors in companies, industries, fishing, agriculture, mining, and transportation sectors	2,000
2	B	For foreign professional employees in industries, private companies, public cooperation, fishing, mines, transportation, and music bands	1,500
3	C	For Foreign professional and service providers such as medical personnel, lecturers, consultants, technicians, and others	1,500
4	D	For Religious/Missionaries and Researchers	500
5	E	For peasants and unskilled foreign employees	500
6	F	Work permits digital system	100
All work permit classes (A-F) above are valid for a year and renewable based on meeting all the requirements.			

S/No.	Description	FY 2022/23 USD Rate	FY2023/24 USD Rate
1	Consultants and Managers	2,000	2,000
2	Professionals	1,500	1,500
3	Technicians	1,000	1,000
4	Skilled Workers	800	800
5	Unskilled Workers	500	500
6	Religious/Missionary/Volunteers Processing Fees	500	500
7	Work Permit Digital System Fees	100	100

**Schedule 25: Relief & Rehabilitation Commission (RRC) Registration of
Non-Governmental Organization (INGO or NNGO)**

S/ No.	Taxable Item	FY2022/23 Rate		FY2023/24 Rate	
		SSP	USD	SSP	USD
1	International NGO		2,000		4,000
2	National NGO		250		500
3	Faith Based NGO		250		250
4	Community Based NGO		250		250
5	Annual Renewal (INGO)				2,000
6	Annual Renewal (NNGO)				250

Schedule 26: Ministry of Interior
Schedule 26(a): Traffic Police: Vehicle Registration Charges/Fees2023/24

S/NO	Revenue Items	Description	FY2022/23 Rates		FY2023/24 Rates	
			SSP	USD	SSP	USD
(i) Vehicle Registration Charges						
01	Government Vehicle	New Registration Road toll	3,000		9,000	
		Renewal of registration and road toll	1,500		4,500	
02	Police Vehicle	New registration and road toll	3,000		9,000	
		Renewal of registration and road toll	1,500		4,500	
03	SSPDF Vehicle	New registration and road toll	3,000		9,000	
		Renewal of Registration and road toll	1,500		4,500	
04	Motor Cycle of Government, Police and SSPDF	New registration	2,000		6,000	
		Renewal of registration	1,000		3,000	
05	Motor vehicle	Temporary number Plate	3,000		9,000	
06	Foreign Vehicles entering South Sudan	Entry Fees	5,000			50
		Fines for delays (one month) overstay	7,000			150
07	UN and UN Agencies Vehicle	New registration and road toll		165		330
		Renewal of registration and road toll		83		166
08	Diplomatic Vehicle	New registration and road toll		165		330
		Renewal of Registration and road toll		83		166
09	INGOs Vehicle	New registration and road toll		165		330
		Renewal of registration and road toll		83		166
10	UN, Diplomatic and INGOs motorcycles	New registration		80		160
		Renewal of registration		40		80
11	INNGOs Vehicles	New registration and road toll		150		150
		Renewal of registration and road Toll		75		75
12	NNGOs motorcycles	New registration		70		70
		Renewal of registration		35		35
(ii) Driving Licensing Charges						
13	Foreigner, Private Driving License	New	5,000		15,000	
		Renewal	3,000		12,000	

(ii) Driving Licensing Charges for FY 2023/24 Proposed Rate in SSP

S/No	Particulars	Private	General	Heavy
01	Revenue Authority	9,000	9,000	9,000
02	Printing /Contracted Companies	22,000	22,000	22,000
03	File & Forms	3,000	3,000	3,000
04	Administration Fees	5,000	5,000	7,000
05	Stamp Duty	2,000	2,000	2,000
06	Medical test	5,000	5,000	5,000

VEHICLE REGISTRATION AND LICENSING (NEW) CHARGES IN FY 2023/2024

S/No	Particular	Private	Public	Commercial	Investment
01	Revenue Authority	18,000	21,000	24,000	30,000
02	Number Plate	30,000	30,000	30,000	30,000
03	Inspection	5,000	5,000	5,000	5,000
04	File and Form	4,000	4,000	4,000	4,000
05	Logbook	20,000	20,000	20,000	20,000
06	Road License (Sticker)	15,000	15,000	15,000	15,000
07	Road user -Foreign	50,000	50,000	50,000	50,000
08	Administration fee	7,000	7,000	7,000	7,000

**VEHICLE REGISTRATION AND LICENSING (RE-NEW) CHARGES IN FY
2023/2024**

S/No	Particular	Private	Public	Commercial	Investment
01	Revenue Authority	9,000	7,000	7,000	15,000
03	Inspection	5,000	5,000	5,000	5,000
04	Road License (Sticker)	15,000	15,000	15,000	15,000
05	Road user -Foreign	50,000	50,000	50,000	50,000
06	Administration fee	7,000	7,000	7,000	7,000

**RICHSHAW & MOTORCYCLE REGISTRATION AND LICENSING (NEW)
CHARGES IN FY 2023/2024**

S/No	Particulars	Private	Public
01	Revenue Authority	9,000	9,000
02	Number Plate	22,000	22,000
03	Inspection	4,000	4,000
04	File & Forms	4,000	4,000
05	Logbook	4,000	4,000
06	Road license (Sticker)	4,000	4,000
07	Administration fee	4,000	4,000

**RICHSHAW & MOTORCYCLE REGISTRATION AND LICENSING (RE-NEW
ONLY) CHARGES IN FY 2023/2024**

S/No	Particulars	Private	Public
01	Revenue Authority	4,500	4,500
03	Inspection	4,000	4,000
05	Logbook	15,000	15,000
06	Road license (Sticker)	4,000	4,000
07	Administration fee	4,000	4,000

Schedule 26(b): Immigration, Nationality and Passport

S/ NO	CHARGES / FEES	FY 2022/23 Rate		FY 2023/24 Rate	
		SSP	USD	SSP	USD
A	Certificates & Passports				
1	Naturalisation by Marriage	232,330	350	232,330	350
2	Naturalisation by Resident Certificate	497,850	750	497,850	750
3	Naturalisation to Aliens	663,800	1,000	663,800	1,000
4	Nationality Certificate	3,319	5	3,319	5
5	Identity Certificate	3,319	5	3,319	5
6	Lost Nationality / Identity Certificates	6,638	10	6,638	10
7	Adult Regular Passport	66,380	100	66,380	100
8	Minor Regular Passport	33,190	50	33,190	50
9	Business Passport	165,950	250	165,950	250
10	Diplomatic Passport	132,750	200	132,750	200
11	Official Passport	132,750	200	132,750	200
12	Special Passport	132,750	200	132,750	200
13	Lost/un-used Passports	99,570	150	99,570	150
B	Immigration – Visas				
1	Regional Single Visa for (1 Month)	33,190	50	33,190	50
2	Single Visa for Other Countries except USA Citizens	66,380	100	66,380	100
3	Single Visa for American Citizens	106,208	160	106,208	160
4	Multiple Visa for Regional (3 Months)	82,975	125	82,975	125
5	Multiple Visa for Other Countries (3 Months)	132,760	200	132,760	200
6	Multiple Visa for Regional (6 Months)	165,950	250	165,950	250
7	Multiple Visa for Other Countries (6 Months)	232,330	350	232,330	350
8	Multiple Visa for All Countries (1 Year)	331,900	500	331,900	500
C	Other Documents				
1	Entry Permit for (30 Days)	13,276	10	13,276	20
2	Registration Sticker for (6 Months)	19,914	15	19,914	30
3	Resident Permit / ID Card for (1 Year)	285,434	20	285,434	430
4	Resident Permit / ID Card for (2 Year)	557,592	70	557,592	840
5	Resident Permit / ID Card for (3 Year)	836,388	100	836,388	1,260
6	Resident Permit / ID Card for (5 Year)	1,115,184	170	1,115,184	1,680
7	South Sudan Origin Cards for (5 Years)	265,520	20	265,520	400
8	Emergency Traveling Document (3 Months)	9,957	0	9,957	15

(B) Schedule 26(c): Criminal Investigation Department**(C) Directorate of CID and Crimes Prevention (NEW TABLE)**

S/N0.	Charges or Fees		FY2022/23 RATES		PROPOSED FY2023/24 RATES	
	Description		SSP	USD	SSP	USD
1	Companies owned by Nationals	1. Stamp approval	5,000		10,000	
		2. Letter of No Objection	5,000		10,000	
2	Companies owned by Foreigners	1. Stamp approval		500		500
		2. Letter of No Objection				
3	Companies where National and Foreigners are partners	1. Stamp approval		100		200
		2. Letter of No Objection				
4	Clearing & Forwarding Companies/Agents owned by Nationals	1. Stamp approval	5,000		10,000	
		2. Letter of No Objection	5,000		10,000	
5	Clearing & Forwarding Companies/Agents owned by foreigners	1. Stamp approval		800		800
		2. Letter of No Objection		1,200		1200
6	International company/ies (Companies with regional offices or expanded business in more than one Country)	Stamp approval and Letter of No Objection		1,000		1000
7	International NGO's	1. Stamp approval		1,000		1,000
		2. Letter of No Objection		1,000		1,000
8	National NGO's	1. Stamp approval	7,500		7,500	
		2. Letter of No Objection	7,500		15,000	
9	Association/Communities Bodies or shops	1. Stamp approval	5,000		10,000	
		2. Letter of No Objection	5,000		10,000	
10	Transportation permit for companies supplying Door to Door Fuel items within South Sudan	Transportation Permit		1,000		1,000

S/NO.	Charges or Fees		FY2022/23 RATES		PROPOSED FY2023/24 RATES	
	Description		SSP	USD	SSP	USD
11	Transportation permit for (100% South Sudanese company (ies) or individual (s) transporting items outside or within South Sudan	Transportation Permit	5,000		10,000	
12	Transportation permit for (100% foreign company (ies) or individual (s) transporting items within South Sudan	Transportation Permit		100		100
13	Transportation permit for (100% foreign company (ies) or individual (s) transporting items outside South Sudan	Transportation Permit		100		200
14	Transportation permit for (INGO & NNGO) transporting items within South Sudan	Transportation Permit		100		100
15	Transportation permit for (INGO & NNGO) transporting items outside South Sudan	Transportation Permit		200		200
16	Arm Trading License	New License	260,000		300,000	
17	Renewal of Arm Trading License	Renewal of License	130,000		300,000	
18	Ammunition Trading License	New License	56,000		400,000	
19	Renewal of Ammunition Trading License	Renewal of License	28,000		400,000	
20	The License of Pistol Caliber (6.35mm, 7.65mm, 8mm and 9mm)	New License	10,000		35,000	
21	Renewal of Pistol Caliber License (6.35mm, 7.65mm, 8mm and 9mm)	Renewal of License	5,000		20,000	
22	The License of Shot Gun (12mm, 16mm, and 20mm)	New License	15,000		35,000	
23	Renewal of shot Gun License (12mm, 16mm, and 20mm)	Renewal of License	7,500		20,000	

S/N0.	Charges or Fees		FY2022/23 RATES		PROPOSED FY2023/24 RATES	
	Description		SSP	USD	SSP	USD
24	The License of Megnum (3.75mm and 200mm)	New License	15,000		35,000	
25	Renewal of Megnum License (3.75mm and 200mm)	Renewal of License	7,500		20,000	
26	The License of Morris (22mm)	New License	15,000		35,000	
27	Renewal of Morris License (22mm)	Renewal of License	7,500		20,000	
28	Aliens Control Registration	Aliens Registration Certificate/Card		100		100
29	Vehicle Travel Permit (Departure Permit) within South Sudan	Vehicle Travel Permit	5,000		7,500	
30	Vehicle Travel Permit (Departure Permit) outside South Sudan	Vehicle Travel Permit	10,000		10,000	
31	Permit for Changing Vehicle Color	Vehicle Paint Permit	5,000		10,000	
32	Certificate of GOOD CONDUCT for Nationals	Form 42A, and 43B	2,000		5,000	
33	Certificate of GOOD CONDUCT for Foreigners	Form 42B , and 43A		100		100
34	Clearance Certificate for Criminal Record/Information	Criminal Information Certificate	1,500		5,000	
35	Vehicle clearance certificate for second hand imported vehicle	Vehicle Clearance Certificate		100		100
36	Authentication certificate of Good Conduct for Foreigners	Authentication certificate		100		100

(d): South Sudan National Prison Services (Land Rental)

S/ N0.	Charges/fees per month	FY 2022/2023 Rate		FY 2023/24 Rate	
		SSP	USD	SSP	USD
1	Star Hotel	120,000			3,500
2	Grand Hotel	80,000			4,000
3	South Sudan Hotel & Hospital	Nil - On Court			
4	Peace Africa Hotel			500,000	
5	Prise Petrol Station				2,000
6	New Hall – Opp Grand Hotel				2,000
7	Jamus Shop (Raymok Lodge)				2,000

(e): Other Documents

S/N	Other Documents	Regional in SSP	International in USD
1	Entry Permit (30 days)	2,000	10
2	Registration stocker (6 months)	3,000	15
3	Resident permit (1 year)	5,000	20
4	Resident permit (2 years)	10,000	70
5	Resident permit (3 years)	15,000	100
6	Resident permit (5 years)	25,000	170
7	South Sudan Origin Cards	4,000	20
8	Emergency Travel document (3 months)	1,000	20

(f): National Civil Defense Service

S/No.	Charges/fees	FY2023/24 Rate	
		SSP	USD
1	Practice ACTivities Certificate-GHQs		100
2	Practice ACTivities Certificate-States		50
3	Vehicle Safety Certificate-GHQs		12
4	Vehicle Safety Certificate-States		10
5	Fire Extinguisher Sticker- GHQs		05
6	Fire Extinguisher Sticker- States		05
7	Official Receipt- GHQs		0
8	Official Receipt – State		0
9	Value of Checking, Evaluation & Proforma Invoice- GHQs		25
10	Value of Checking, Evaluation & Proforma Invoice-States		25

Schedule 27: Ministry of Justice and Constitutional Development

S/No.	Charges/fees	FY2022/23 Rates		FY2023/24 Rate	
		SSP	USD	SSP	USD
1	National Companies	45,000		100,000	
2	Foreign Companies		1,000		2,000
3	Joint Venture		1,000		2,000
4	Partnership Business	10,500		25,000	
5	Business Names	10,000		25,000	
6	Annual return (National)	10,000		25,000	
7	Annual return (Foreign)		150		400
8	Endorsement of Debenture	5%		5%	
9	Certificate release of Debenture	3,000		25,000	
10	Transfer of Shares (National Companies)	4,500		25,000	
11	Transfer of Shares (Foreign Companies)		100		300
12	Change of Company Name (National Companies)	10,500		25,000	
13	Change of Company Name (Foreign Companies)		200		400
14	Replacement of Certificate (National Companies)	10,500		25,000	
15	Replacement of Certificate (Foreign Companies)		200		400
16	Certification/Authentication of copies of Company Documents	3,000		25,000	
17	Petition from Share Holders	1,000		10,000	
18	Recommendations for A/c opening	1,000		10,000	
19	Search for Company Names & Shareholders	2,000		10,000	
20	Liquidation/ Winding up Process (National Companies)	4,000		25,000	
21	Liquidation/Winding up Process (Foreign Companies)		50		400
22	administrative fees for authentication of Government Contracts	2%		0.5%	0.5%
23	Administrative fees for authentication of contracts for Ministry of Justice	2%		0.5%	0.5%
24	Retrieving a Copy of Contract	2%		0.5%	0.5%

Schedule 28: Judiciary of South Sudan.
Fees related to the provision of judicial service.

1) Fees Payable in Suit

Under Section 56 of the Civil Procedures ACT, 2007, read together with section 318(1), (2) and 319(e) of the same code, the Rules Committee reassessed the fees payable in the suit and proposes the following;

(A) PROPOSED FEES PAYABLE IN SUITS

S/No.	Suit	FY 2023/24 rates				
		Total Fees Payable	Minimum	Amount Payable on Plaintiff	Proposed Minimum	
			SSP		SSP	USD
1	Suits for the partition of immovable property	2%	100	Half of the minimum whichever is greater	100	
2	Suits for maintenance	Scale percentage	50	Ditto	50	
3	Suits for the appointment or removal of a guardian (other than a guardian ad item or a trustee)	2%	50	SSP 25	50	
4	a) Suits for divorce b) Other suits relating to marriage, separation, custody of children, or other personal matters not expressly provided for	SSP 20	150	SSP 20	150	
5	Suits for the sale or foreclosure of the mortgaged immovable property also, if the property is sold or a decree for foreclosure is Passed, on the amount of sale, or if the decree is for the value of the property 3%.	Scale percentage	200	Half of the minimum whichever is greater	200	
6	Interpleader, if the value is: a) SSP 50 or less b) More than SSP 50	Scale percentage	100	SSP 50	100	
7	All other suits	Ditto	100	Half of the minimum whichever is greater	100	
8	On an application to set aside a default decree: a) In the High Court. b) In the County Court	SSP 50 SSP 30	100 50		100 50	

S/No.	Suit	FY 2023/24 rates				
		Total Fees Payable	Minimum	Amount Payable on Plaint	Proposed Minimum	
			SSP		SSP	USD
(B) ARBITRATION						
9	On an application under section 151 to file an agreement or under section 154 to file an award	SSP 50	200		200	
10	On making an order under section 151 for an agreement to be filed	One-quarter of the scale percentage less the fee paid on application with a minimum of SSP 50	200		200	
11	On passing a decree after an agreement has been filed under section 151 or section 154; on the value of the decree	Ditto	200		200	
12	Where the application under section 151 or 154 is resisted, the dispute shall be treated as a suit and fees shall be charged accordingly	Scale percentage on the suit	200		200	
(C) APPEAL						
13	a) To the High Court b) To the Court of Appeal c) Where the appeal under (a) and (b) above is allowed, the balance of fees shall be paid excepted under section 174 d) Application for stay of execution i) The County Court of First Grade Judge ii) The High Court iii) The Court of Appeal iv) The Supreme Court	Scale percentage Ditto Scale percentage	100 150 100 150 175 200		100 150 100 150 175 200	
(D) REVIEW						
14	a) To the Supreme Court b) If the application is granted, the balance shall be collected	Scale Percentage Ditto		SSP 10	300 Ditto	
(E) APPLICATION FOR CASSATION						

S/No.	Suit	FY 2023/24 rates				
		Total Fees Payable	Minimum	Amount Payable on Plaint	Proposed Minimum	
			SSP		SSP	USD
15	a) An objection by cassation to the Supreme Court b) Where the Supreme Court determines the dispute on merits, a fee equal to the scale percentage on suit shall be payable less the sum paid on application	Fixed SSP 25	300		300	
16	a) A suit to the Supreme Court to determine the constitutionality of any law or provision. b) A suit for a constitutional remedy	Ditto SSP 150	1500		1500	
17	An application for judicial review of an administrative decision a) The High Court b) The Court of Appeal c) The Supreme Court	SSP 15 SSP 20 SSP 25	100 150 200		100 150 200	
(F) PROBATE AND ADMINISTRATION (TOTAL FEES PAYABLE)						
18	On petition for probate or administration	SSP 25			50	
19	On Oath for every executor, administrator surety	SSP 20			50	
20	On filing the administration bond	SSP 20			50	
21	On application for discharge or substitution of a surety	SSP 20			50	
22	On passing the accounts	SSP 25			50	
23	On filing a caveat	SSP 20			50	
24	On notice to a caveator	SSP 10			50	
25	On application to the court for directions	SSP 10			50	
26	On probate or administration, where the net value of the estate is not more than SSP 10,000 Where the value of the estate is more than SSP 10,000 but not more than SSP 20,000 Where the net value of the estate is more than SSP 20,000 with a maximum of SSP 20,000	2% 3% 5%				
(G) BANKRUPTCY PROCEEDINGS (TOTAL FEES PAYABLE)						

S/No.	Suit	FY 2023/24 rates				
		Total Fees Payable	Minimum	Amount Payable on Plaint	Proposed Minimum	
			SSP		SSP	USD
27	On a bankruptcy petition by debtor	SSP 25			100	
28	On bankruptcy petition by creditor	SSP 50			200	
29	On an appointment of an interim receiver or receivers	SSP 25			200	
30	On application for removal of interim receiver or receivers	SSP 25			100	
31	On the appointment of a new interim receiver or receivers in place of or in addition to the original interim receiver or receivers	SSP 25			100	
32	On an advertisement or notice published in the gazette or a newspaper by order of the court	SSP 20			100	
33	On notice to the creditor of a meeting or sitting of the court	SSP 10			50	
34	On a petition by a creditor to prove a claim	SSP 20			100	
35	On the execution of a warrant of seizure, search arrest, or commitment to prison	SSP 25			100	
36	On application for discharge or annulment of adjudication	SSP 25			100	
37	On granting an application to withdraw a bankruptcy petition	SSP 25			100	
38	On giving effect to a composition or scheme of arrangement. on the value of assets which the receiver estimates to be available for distribution amongst the unsecured creditors	2%				
39	On discharge of preferential claim or distribution of dividends on the amount of such claim or dividend	3%				

S/No.	Suit	FY 2023/24 rates				
		Total Fees Payable	Minimum	Amount Payable on Plaintiff	Proposed Minimum	
			SSP		SSP	USD
40	Where an official of the court is appointed receiver in his official capacity: on the net assets realized after deducting any sums paid to secured creditors in respect of their securities and on the net, asset realized by the receiver when ACTing as a trustee to administer a debtor property under a composition: On the first SSP 10,000 or part thereof On the second SSP 10,000 or part thereof On the following SSP 20,000 or part thereof On the balance above SSP 20,000	5% 4% 3% 2%				
41	On appeal against a decree or an order: a) Dismissing a bankruptcy petition b) Adjudicating a person bankrupt c) Directing or refusing to pay a dividend d) Granting or refusing to grant a discharge e) Annuling to annul an adjudication f) Of commitment to prison g) Of any other kind not specifically mentioned	The same fee payable as on the appeal				
(H) PROCEEDING UNDER THE COMPANIES ACT, 2012						
42	(The sections referred to in this part are the sections of the South Sudan Companies ACT, 2012) on application to the court: a) Under section 8(4) to confirm an alteration in a memorandum b) Under section 61(1) to confirm a reduction of capital c) Under section 207(1) to sanction a compromise or scheme of arrangements d) In a debenture holder's ACTION for the appointment of a receiver or manager or foreclosure e) Not otherwise provided for in winding up or other proceedings	SSP 1000 SSP 1000 SSP 1000 SSP 1000 SSP 500			3000 3000 3000 3000 1500	

S/No.	Suit	FY 2023/24 rates				
		Total Fees Payable	Minimum	Amount Payable on Plaint	Proposed Minimum	
					SSP	USD
43	In proceedings for winding up:					
	a) On application for winding-up a Company by or under the supervision of the court	SSP 1000			2000	
	b) Under section 175 on setting a list of Contributors					
	c) Under section 178 on making a call	SSP 1000			2000	
	d) On the appointment or removal of a Liquidator	SSP 1000			2000	
	e) On advertisement published in the Gazette or a Newspaper by order of the court	SSP 500			1000	
	f) On notice to the creditor or a Contributor of a sitting of a court	SSP 150			300	
	g) On the service of a petition, winding-up, order, or other order of the court	SSP 25			250	
	h) On the execution of the warrant of seizure, search, arrest, or commitment	SSP 30			300	
	i) On a petition by a creditor to prove a claim	SSP 30			300	
	j) On inspection of the file of a proceeding by a person not entitled to inspect free of charge	SSP 30			300	
44	In proceedings for winding where an official of the court is appointed Official Liquidator in his official capacity:	5%				
	a) On the total assets including produce of calls of contribution, realized or brought to credit by the official liquidator after deducting sums on which fees are charged under (c) hereunder and not being amounts of money received and spent in carrying on the business of the company:	4% 3% 2%				

S/No.	Suit	FY 2023/24 rates				
		Total Fees Payable	Minimum	Amount Payable on Plaintiff	Proposed Minimum	
			SSP		SSP	USD
	On the first SSP 10,000 or partthereof On the second SSP 10,000 or part thereof On the following SSP 20,000 On the balance above SSP 20,000 b) On amount distributed in dividends or paid to contributors, preferential creditors, and debenture holders by the official liquidator	Half of the percentages mentioned in 44(a) Same as in 44(a) Fee payable on appeal or cassation				
	c) on the value of property realized for debenture holders or other secured creditors if such calls are collected or such property is realized by such official d) On appeals or cassation, the same fee as for an appeal or cassation; provided that if the appeal or cassation relates to amatter under which a fee is charged under No 41 or 42 thefee payable on appeal or cassation shall not be less than the fee specified under Nos. 41 and 42.					
(I) INTERLOCUTORY MATTERS						
45	On application for:	SSP 25			100	
	a) The arrest of a defendant under section 155 of the Civil Procedure ACT, 2007	SSP 25			100	
	b) The defendant to give security or provisional attachment under section 159(1) of the Civil Procedure ACT, 2007					
	c) Discharge of a surety under section 151					

S/No.	Suit	FY 2023/24 rates				
		Total Fees Payable	Minimum	Amount Payable on Plaintiff	Proposed Minimum	
			SSP		SSP	USD
	d) A commission or a letter of request to take evidence:	SS10			50	
	▪ In South Sudan					
	▪ Outside South Sudan	SSP 20			200	
	e) Any other matter not expressly provided for:	SSP 50			500	
	▪ If made in court at the hearing of the suit					
	▪ If made at any other time on the petition	SSP 10			100	
		SSP 15			150	
46	On making an order:					
	a) Under section 158 forbidding the defendant to leave South Sudan or committing him or her to prison	SSP 25			250	
	b) For provisional attachment under section 160(1)	SSP 25			250	
47	On the appointment of guardian ad litem	SSP 10			100	
48	On filing any pleading	SSP 10			100	
(J) EXECUTION						
49	Where the decree or order is for payment of money or delivery of property, on the amount of such money or the value of such property:	3% of the first SSP 10,000				
	a) On execution being granted					
	b) After any process of execution has been issued by the court: On the amount being realized or paid on the value	2% in case of an amount more than SSP 10,000				
	c) If the decree is satisfied before the issue of any process of execution other than a summons to the judgment debtor to appear before the court, the maximum fee payable under this paragraph shall be SSP 10. The excess (if any) shall be refunded by the court.					

S/No.	Suit	FY 2023/24 rates				
		Total Fees Payable	Minimum	Amount Payable on Plaint	Proposed Minimum	
			SSP		SSP	USD
	d) Where execution has been granted- Where a decree is for possession of the immovable property because of the breach of the condition of the tenancy, the value of the property delivered shall be calculated in has the value of six-month rent of the property					
50	On an application under section 253 reopen an execution if: a) Value is SSP 1000 or less b) Value is more than SSP 1000	SSP 10 SSP 10			100 100	
51	Where decree or order is for the custody of a child or children, on the execution being granted	SSP 10			100	
52	Where the execution is on any matter: a) On the execution being granted b) On execution being carried out on the value of relief afforded as assessed by the court	SSP 10 As mentioned in 53 hereunder			100	
53	Where after any process of execution has been granted, the creditor withdraws or applies to postpone the execution on the ground that he or she has accepted part payment or some valuable consideration in satisfaction of the debt, a fee of 5% shall be calculated on the amount annually paid by the debtor or on the value of the consideration as assessed by the court	5%				
(K) PROTESTS, ADMINISTRATION OF OATHS, ETC						
54	a) On application for a protest b) If the ACT is to be presented to more persons than one, for each such additional person	SSP 20 SSP 10			100 100	

S/No.	Suit	FY 2023/24 rates				
		Total Fees Payable	Minimum	Amount Payable on Plaint	Proposed Minimum	
			SSP		SSP	USD
55	On Attestation of documents: a) If a document is to appoint a person as an agent in one suit only in any court in South Sudan b) In any other case: i) For each certificate of Attestation endorsed on the document. ii) If more than one signature is attested at the same time, for each additional signature	SSP 30 SSP 30 SSP 30			100 100 100	
56	On administration of an Oath	SSP 30			100	
57	On taking evidence on commission or in response to a letter of request for each witness whose evidence is taken: a) For a foreign court b) For any other court	SSP 50 SSP 10			100 50	
(L) MISCELLANEOUS						
58	For every summons to a witness or in any proceedings where the defendants exceed three, for every summons to a defendant beyond the number of three, served by an official of the court	SSP 10			50	
59	For making a copy of any documents, for every 100 words or part thereof	SSP 10			50	
60	For certifying the corrections of the copy of a document	SSP 10			50	
61	For the translation of a document from English into Arabic or vice versa, for every page or part of it	SSP 25			100	
62	For the translation of the document from any language other than English or Arabic into English or Arabic, for every page or part of it	SSP 25			100	

S/No.	Suit	FY 2023/24 rates				
		Total Fees Payable	Minimum	Amount Payable on Plaintiff	Proposed Minimum	
			SSP		SSP	USD
63	For every search for records of a suit or any execution or the document in such record, or a document filed in court otherwise than in a record or execution: if the period which has elapsed since the institution of the suit, granting execution or filing of the document is: a) More than two years but not less than five years b) More than five years	 SSP 30 SSP 50			 100 100	
(M) PROCEEDINGS UNDER THE TRADEMARKS ACT, 2008 AND THE TRADEMARKS RULES						
64	(The sections referred to in this part are sections of the Trade Marks ACT, 2008) On petition or application to the court:					
	I. Under section 8 against Registrar's refusal a mark	SSP 1000			2000	
	II. Under section 10 of filing an opposition to the registration	SSP 1000			2000	
	III. Under section 13 for determining the rights of rival claims by each claimant	SSP 1000			2000	
	IV. Under section 17(2) or section 26(3) for cancellation of a Trade Mark	SSP 1000			2000	
	V. Under section 18 against Registrar's decision on registration assignments, etc.	SSP 1000			2000	
	VI. Under section 19 from the Registrar's decision on alteration of a registered mark	SSP 1000			2000	
	II. Not otherwise provided for in this Rule	SSP 1000			2000	

S/No.	Suit	FY 2023/24 rates				
		Total Fees Payable	Minimum	Amount Payable on Plaint	Proposed Minimum	
			SSP		SSP	USD
65	Where the application under section 10, 13, 17(2), or 26(3) is resisted, the dispute shall be treated as a suit and fees shall be charged accordingly; the fee which has been paid on the application being reckoned as the fee payable on the plaint					
66	On appeal	The same fee as on appeal shall be payable "provided that it shall not be less specified in Rule 64"				
(N) PROCEEDINGS UNDER THE REGISTRATION OF BUSINESS NAMES ACT, 2008						
(The sections referred to in this part are sections of the Registration of Business Names ACT, 2008)						
67	On petition or application:	SSP 1000			2000	
	a) Under section 22(3) against Registrar's refusal to register a business name	SSP 1000			2000	
	b) Under section 16(1) for relief against disability by a minor	SSP 600			1200	
	c) Case not otherwise provided for this Rule					
68	Where an application under sections 22(3) and 16(1) is resisted, the dispute shall be treated as a suit and fees shall be charged accordingly; the fee which has been paid on an application in the plaint					
69	On appeal to the court of appeal, the same fee as for an appeal in a suit provided that the fee payable on appeal shall not be less than the fee specified under the appropriate heading in Rule 67					
(O) VALUATION						

S/No.	Suit	FY 2023/24 rates				
		Total Fees Payable	Minimum	Amount Payable on Plaint	Proposed Minimum	
			SSP		SSP	USD
70	For every valuation of immovable carried out by an authorized public servant	5% of the valuation with a minimum of SSP 100 and a maximum of SSP 300			100	
71	For every valuation of movable carried out by an authorized public servant	1/4% of the valuation			1/4%	
72	In suits before the courts when an application for adjournment is made by a party, and the court finds that the adjournment has been necessitated by the default of such party	SSP 30			100	
(P) PROCEEDINGS UNDER THE LABOUR ACT, 2017						
73	On application to the court for payment of compensation paid into court under section 13(1)	5% of the value of compensation to be paid by the Employer			5%	
74	On payment of compensation to the court under section 13(8)	SSP 20 payable by compensation to the court and not deducted from the compensation			5%	
(Q) UPON APPLICATION						
75	On application and for review of any periodic payment before an Appellate	SSP 10			50	
76	Upon an appeal under section 23 before any Appellate Court	SSP 10			50	

S/No.	Suit	FY 2023/24 rates				
		Total Fees Payable	Minimum	Amount Payable on Plaint	Proposed Minimum	
			SSP		SSP	USD
77	Upon payment to any County Judge of any sum under section 33(2)	SSP 20 payable by the persons making the payment and not deductible from the sum due under section 33(1)			5%	

(R) PROPOSED LAND REGISTRATION FEES

S/ No	Descriptions	Old Fees Calculations	New Fees Calculations	2018/20 Proposed Fees	
1.1	Registration of New Land Lease, by class				
	Registration of 1 st Class	17 SSP	100 SSP	250 SSP	
	Registration Fee	5 SSP	50 SSP	150 SSP	
	Administrative Fee	10 SSP	30 SSP	70 SSP	
	Premium Fee	2 SSP	18 SSP	280 SSP	
	Stamp Duty Fee	1 SSP	2 SSP	2 SSP	
1.2	Registration of 2 nd Class	15 SSP	75 SSP	200 SSP	
	Registration Fee	2 SSP	40 SSP	100 SSP	
	Administrative Fee	10 SSP	20 SSP	70 SSP	
	Premium Fee	2 SSP	13 SSP	28 SSP	
	Stamp Duty Fee	1 SSP	2 SSP	2 SSP	
1.3	Registration of 3 rd Class	13 SSP	50 SSP	150 SSP	
	Registration Fee	2 SSP	30 SSP	75 SSP	
	Administrative Fee	10 SSP	10 SSP	50 SSP	
	Premium Fee	1 SSP	8 SSP	23 SSP	
	Stamp Duty Fee	1 SSP	2 SSP	2 SSP	
1.4	Registration of Industrial & Agricultural Investment Lands "According to the same fee payable on Classes"		500 SSP	3000 SSP	
	Registration Fee		300 SSP	2000 SSP	
	Administrative Fee		100 SSP	750 SSP	
	Premium Fee		98 SSP	248 SSP	
	Stamp Duty Fee		2 SSP	2 SSP	
1.5	(S) Registration of Shops "According to the same fee payable on Classes (1 st , 2 nd , and 3 rd) Registration fees"				
	Registration of Shop 1 st Class		1 st , 2 nd , 3 rd	300 SSP	
	Registration Fee			200 SSP	
	Administrative Fee			70 SSP	
	Premium Fee			28 SSP	
	Stamp Duty Fee			2 SSP	
1.6	Registration of Shops 2 nd Class			250 SSP	

S/ No	Descriptions	Old Fees Calculations	New Fees Calculations	2018/20 Proposed Fees	
	Registration Fee			150 SSP	
	Administrative Fee			70 SSP	
	Premium Fee			28 SSP	
	Stamp Duty Fee			2 SSP	
1.7	Registration of Shops 3 rd (T)Class			200 SSP	
	Registration Fee			100 SSP	
	Administrative Fee			70 SSP	
	Premium Fee			28 SSP	
	Stamp Duty Fee			2 SSP	
1.8	Registration of Local Farms		50 SSP	300 SSP	
	Registration Fee		30 SSP	200 SSP	
	Administrative Fee		10 SSP	75 SSP	
	Premium Fee		8 SSP	23 SSP	
	Stamp Duty Fee		2 SSP	2 SSP	
2.0	(U) Search Certificate				
2.1	Search Certificate for Confirmation & Exchange	05 SSP	30 SSP	100 SSP	
	Certificate Fee	01 SSP	18 SSP	70 SSP	
	Administrative Fee	03 SSP	10 SSP	28 SSP	
	Stamp Duty Fee	01 SSP	02 SSP	2 SSP	
2.2	Search Certificate for Sale andMortgage	7 SSP	50 SSP		
	Certificate Fee	3 SSP	30 SSP	200 SSP	
	Administrative Fee	3 SSP	18 SSP	98 SSP	
	Stamp Duty Fee	1 SSP	2 SSP	2 SSP	
3.0	Change of Ownership/Assignment	% Value	% of Value 2.5%	% of Value 2.5%	
3.1	Day one above (ConstantValue)	2.5%	2.5%	2.5%	
	Assignment Fee	2.5 %	2.5%	2.5%	
	Administrative Fee	10 SSP	10 SSP	10 SSP	
	Registration Fee	5 SSP	8 SSP	8 SSP	
	Stamp Duty Fee	1 SSP	2 SSP	2 SSP	
4.0	Mortgage Charges	% Value	% Value	% Value	
4.1	Registration of Mortgage	1%	½ % of Value	0.5 % of Value	
	Mortgage Fee	1%	½ % of Value	0.5 % of Value	
	Administrative Fee	10 SP	10 SSP	10 SSP	
	Registration Fee	5 SSP	8 SSP	8 SSP	
	Stamp Duty Fee	1 SSP	2 SSP	2 SSP	

No	Descriptions	Old Fees Calculations	New Fees Calculations	2018/20 Proposed Fees	
4.2	Transfer of Mortgage	1%	½ % of Value	0.5 % of Value	
	Transfer Fee	1%	½ %	0.5 %	
	Administrative Fee	10 SSP	10 SSP	10 SSP	
	Registration Fee	5 SSP	8 SSP	8 SSP	
	Stamp Duty Fee	1 SSP	2 SSP	2 SSP	
4.3	Abolition of Mortgage	1% Value	½ % Value	0.5 % Value	
	Abolition Fee	1%	½ %	0.5 %	
	Administrative Fee	10 SSP	10 SSP	10 SSP	
	Registration Fee	5 SSP	8 SSP	8 SSP	
	Stamp Duty Fee	1 SSP	2 SSP	2 SSP	
4.4	Discharge of Mortgage	1% value	½ % Value	0.5 % Value	
	Discharge Fee	1%	½ %	0.5 %	
	Administrative Fee	10 SSP	10 SSP	10 SSP	
	Registration Fee	5 SSP	8 SSP	8 SSP	
	Stamp Duty Fee	1 SSP	2 SSP	2 SSP	
5.0	Attachment/Caveat	14 SSP	20 SSP	50 SSP	
	Attachment/Caveat Fee	3 SSP	8 SSP	28 SSP	
	Administrative Fee	10 SSP	10 SSP	20 SSP	
	Stamp Duty Fee	1 SSP	2 SSP	2 SSP	
6.0	Affidavit/Correction of Name/Area of Plot/Registration of Estate	14 SSP	20 SSP	50 SSP	
	Alteration Fee	3 SSP	8 SSP	28 SSP	
	Administrative Fee	10 SSP	10 SSP	20 SSP	
	Stamp Duty Fee	1 SSP	2 SSP	2 SSP	
7.0	Registration of Gift	19 SSP	1% Value	1% Value	
	Gift Fee	3 SSP	1%	1%	
	Administrative Fee	10 SSP	10 SSP	10 SSP	
	Registration Fee	5 SSP	8 SSP	8 SSP	
	Stamp Duty Fee	1 SSP	2 SSP	2 SSP	
8.0	Sub-Division of Land Fee	1% Value	½ % Value	0.5 % Value	
	Assessment Fee	1%	½ % Value	0.5 % Value	
	Administrative Fee	10 SSP	10 SSP	10 SSP	
	Registration Fee	5 SSP	8 SSP	8 SSP	
	Stamp Duty Fee	1 SSP	2 SSP	2 SSP	
9.0	Land Valuation	% Value	% Value	% Value	
9.1	Valuation for Court Case	¼ %	⅛ % Value	0.125% Value	

S/ No	Descriptions	Old Fees Calculations	New Fees Calculations	2018/20 Proposed Fees	
	Assessment Fee	¼%	⅛% Value	0.125% Value	
	Administrative Fee	10 SSP	18 SSP	18 SSP	
	Stamp duty Fee	1 SSP	2 SSP	2 SSP	
9.2	Valuation of Building on thePlot	¼%	⅛% value	0.125% Value	
	Building Value Fee	¼%	⅛%	0.125 %	
	Administrative Fee	10 SSP	18 SSP	18 SSP	
	Stamp Duty Fee	1 SSP	2 SSP	2 SSP	
10.0	Exchange of Plots	5% Value		1% Value	
	Exchange Value Fee	5%		1%	
	Administrative Fee	10 SSP		10 SSP	
	Registration Fee	5 SSP		8 SSP	
	Stamp Duty Fee	SSP		SSP	
11.0	Form 3A Fee	4 SSP	10 SSP	100 SSP	
	Petition Fee	1 SSP	3 SSP	70 SSP	
	Administrative Fee	2 SSP	5 SSP	28 SSP	
	Stamp Duty	1 SSP	2 SSP	2 SSP	
12.0	(V) Storage and stores buildings				
12.1	Opening of storage and Storesbuilding records	25 SSP	50 SSP	300 SSP	
	Opening Fee	14 SSP	30 SSP	200 SSP	
	Administrative Fee	10 SSP	18 SSP	98 SSP	
	Stamp Duty Fee	1 SSP	2 SSP	2 SSP	
13.0	(W) Other charges				
13.1	An appeal against the decisionof the Registrar of lands	25 SSP	30 SSP	150 SSP	
	Appeal Fee	14 SSP	18 SSP	100 SSP	
	Administrative Fee	10 SSP	10 SSP	48 SSP	
	Stamp Duty Fee	1 SSP	2 SSP	2 SSP	
-13.2	An appeal against the decisionof Chief Registrar General of Lands	50 SSP	50 SSP	200 SSP	
	Appeal Fee	30 SSP	30 SSP	150 SSP	
	Administrative Fee	19 SSP	18 SSP	48 SSP	
	Stamp Duty Fee	1 SSP	2 SSP	2 SSP	
13.3	Appeal against Plot Valuation	25 SSP	30 SSP	150 SSP	
	Appeal Fee	14 SSP	18 SSP	100 SSP	
	Administrative Fee	10 SSP	10 SSP	48 SSP	
	Stamp Duty Fee	1 SSP	2 SSP	2 SSP	

S/ No	Descriptions	Old Fees Calculations	New Fees Calculations	2018/20 Proposed Fees	
13.4	Confirmation of CompanyFile	50 SSP	50 SSP	200 SSP	
	Confirmation Fee	30 SSP	30 SSP	150 SSP	
	Administrative Fee	19 SSP	18 SSP	48 SSP	
	Stamp Duty Fee	1 SSP	2 SSP	2 SSP	
13.5	Confirmation of Signature of Delegated Person byCompany	5 SSSP	50 SSP	200 SSP	
	Confirmation Fee	1 SSP	30 SSP	150 SSP	
	Administrative Fee	3 SSP	18 SSP	48 SSP	
	Stamp Duty Fee	1 SSP	2 SSP	2 SSP	
13.6	Resembling of DelegatedPerson Signature	5 SSP	50 SSP	200 SSP	
	Resembling Fee	1 SSP	30 SSP	150 SSP	
	Administrative Fee	3 SSP	18 SSP	48 SSP	
	Stamp Duty Fee	1 SSP	2 SSP	2 SSP	
13.7	Change of Register by CourtOrder "1 st Class"	2.5%	50 SSP	175 SSP	
	Change Fee	2.5%	30 SSP	100 SSP	
	Administrative Fee	10 SSP	10 SSP	45 SSP	
	Registration Fee	5 SSP	8 SSP	28 SSP	
	Stamp Duty Fee	1 SSP	2 SSP	2 SSP	
13.8	Changes of Register by CourtOrder "2 nd Class"	2.5%	40 SSP	150 SSP	
	Change Fee	2.5%	20 SSP	75 SSP	
	Administrative Fee	10 SSP	10 SSP	45 SSP	
	Registration Fee	5 SSP	8 SSP	28 SSP	
	Stamp Duty Fee	1 SSP	2 SSP	2 SSP	
13.9	Changes of Register by CourtOrder "3 rd Class"	2.5%	30 SSP	125 SSP	
	Change Fee	2.5%	10 SSP	50 SSP	
	Administrative Fee	10 SSP	10 SSP	50 SSP	
	Registration Fee	5 SSP	8 SSP	23 SSP	
	Stamp Duty Fee	1 SSP	2 SSP	2 SSP	

(X) PROPOSED ATTESTATION FEES

S/No.	Descriptions	Other Government Institutions	Fees (SSP)	Current Fees for JOSS (SSP)	Proposed Fess (SSP)
	Stamps of Certificate				
1	Marriage Certificate	MOFA	30	-	100
2	Divorce Certificate	MOFA	40	-	100
3	Authentication of Church/Mosques Deceased orHeirs Certificate	30		50	
	(Y) Declarations				
1	Agreements	MOF&P	-	150	300
2	Changes of Names	-	-	30	100
3	Procurement	MOF&P	-	30	100
4	Gift of Any kind	-	-	100	300
5	Declaration on Oaths	-	-	30	50
6	Custody Certificate	-	-	30	50

Schedule 29:

Ministry of Lands, Housing and Urban Development Charges Structure for Core Services of SSDLR

(Once payment) Period for providing Technology Services is 5 years

S/N	Description of Land Parcel	Charge to be collected in USD		
		Share of Technology Services provider 80%	Share of the Government 20%	Total collection 100%
1	Industrial, Commercial, Hotel, Warehouse, Business, Government land on investment, Religious Organizations and Institutions on Investment, Special Sized Residential Plots	\$ 3.5 per square meter	\$ 0.88 per square meter	\$ 4.38 per square meter
2	Worship places, Protection of Civilian Sites	Free	Free	Free
3	Non-Commercial Standard Residential Plot (first & second class)	\$ 0.35 per square meter	\$ 0.09 per square meter	\$ 0.44 per square meter
4	Third Class Residential Plot	\$ 0.24 per square Meter	\$ 0.06 per square meter	\$ 0.3 per square Meter
5	Airport reserved land	\$ 16,000	\$4,000	\$20,000 per airport land
6	Diplomatic Missions, NGOs, World bank	\$ 3.5 per square Meter	\$ 0.88 per square meter	\$ 4.38 per square Meter
7	Local and National NGOs			
8	Government Land allocated to UN Agencies	\$ 3.5 per square Meter	\$ 0.88 per square meter	\$ 4.38 per square Meter
9	Road reserve	Free	free	Free
10	Public open Spaces	Free	free	Free
11	Transportation hubs	\$ 3.5 per square Meter	\$ 0.88 per square meter	\$ 4.38 per square Meter
12	Public Educational Institutions	Free	Free	Free
13	Public Health Facilities	Free	Free	Free
14	Public Play Grounds	Free	Free	Free
15	Parking Lots	\$ 3.5 per square Meter	\$ 0.88 per square meter	\$ 4.38 per square Meter
Charges Structure for Update Services of SSDLR				
1	Change of land ownership resulting from parcel's sell (excluding Government land)	Corresponding charge in table 1 apply	10% of sale agreement	
2	Change of land ownership resulting from disposal/sell of Government land	Corresponding charge in table 1 apply	30% of the sell	
3	Change of land use purpose	Corresponding charge in table 1 apply	Corresponding charge in table 1	Corresponding charge in table 1
4	Subdividing of land parcel	Corresponding charge in table 1 apply	Corresponding charge in table 1	Corresponding charge in table 1

S/N	Description of Land Parcel	Charge to be collected in USD		
		Share of Technology Services provider 80%	Share of the Government 20%	Total collection 100%
5	Merging of land parcel	Corresponding charge in table 1 apply	Corresponding charge in table 1	Corresponding charge in table 1

Construction and other Technical Services Charges Structure				
S/N	Services Rendered	Validity	Fee /Charge SSP	Remarks
I	Directorate of Housing:			
I-1	Building Permit	One year	1,200 per M2	Rate is for build area
I-2	Approval of designs, ACTs of Quantities, cost estimates & other project documents		1,200 per M2	Rate is for square meter of build area
I-3	Development of design, ACTs of quantities, cost estimates and other tender documents		2.5% cost of total	Percentage of the total estimated cost
I-4	Supervision of construction works		4.0%	Percentage of the total estimated cost
I-5	Valuation of buildings and physical assets		1%	Percentage of approved valuation
I-6	Approval for modification and extension of government buildings		3%	Percentage Of cost of modification and extension
I-7	Supervision of maintenance and rehabilitation of government buildings, houses and offices			
I-8	Registration of construction companies (both national & international)	One year	5,000 USD for International & 100,000 SSP for National	Registration is mandatory for companies doing business with government or involved in projects that the government is the beneficiary
II	Directorate of Projects			
II-1	Administration of Bidding process and evaluation of proposals and quotations		0.25%	Percentage of the lowest evaluated
II-2	Evaluation of contractual claims		5%	Percentage of approved evaluated claim
II-3	Selecting and approving of applicable Contract Form for construction		30,000 SSP	
III	Directorate of Survey and Mapping			

S/N	Services Rendered	Validity	Fee /Charge SSP	Remarks
III-1	Registration of Survey and Mapping companies operating in the Republic of South Sudan	One year	5,000 Inter. & SSP600,000 National	
III-2	Registration Level machine	One year	\$200 Inter. & SSP30,000 National	
III-3	Registration Total Station	One year	\$5,000 Inter. & SSP150,000 National	
III-4	Registration of Global Navigation Satellite System (GNSS) devices	One year	\$2,000 Inter. & SSP300,000 National	
	Mapping Equipment:			
III-5	Registration of Drone	One year	\$1,000 Inter. & SSP150,000 National	
III-6	Approval for flying drone	Week	\$1,000 Inter. & SSP150,000 National	
III-7	Registration of Aerial Photography Plane	One year	\$1,500 Inter. & SSP225,000 National	
III-8	Approval of Aerial Photography	Week	\$500 Inter. & SSP75,000 National	
IV	Directorate of Lands			
IV-1	Valuation of government land			
IV-2	Valuation of other Land			
IV-3	Residential Lands Tax			
	1. First class		SSP 10,000	
	2. Second class		SSP 6000	
	3. Third class		SSP 3000	
IV-4	Investment Land Tax		SSP 300 per square meter	
V	Directorate of Sanitation			
V-1	Disposal of Liquid waste		SSP 0.5 per a liter of waste	
V-2	Collection of Solid Waste		SSP 55,000	Per ton of waste
V-3	Disposal of Solid Waste:			
	Less than 5 ton truck		SSP 3000	
	5- 10 ton truck		SSP 5000	
	More than 10 ton		SSP 7000	
V-4	Registration of Liquid waste trucks		SSP 60,000 SSP	

S/N	Services Rendered	Validity	Fee /Charge SSP	Remarks
V-5	Registration of Solid waste trucks		SSP 60,000 SSP	
VI	Directorate of Research and Development			
VI-1	Conducting soil test		\$ 1,200	
VI-2	Approval of Soil test carried out by a third party		\$ 3,000	
VI-3	Approval of construction materials		\$ 2,000	
VI-4	Standardization of building materials		\$ 1,500	

**Schedule 30: South Sudan Road Authority for the
Use of Right of Way of TrunkRoads**

S/N	Services Rendered	Validity	Fee /Charge SSP	Remarks
1.	Right of way (RoW) to lay cables for fibre optic internet companies	One year	120 USD	Per km of road
2.	Road tolls			

NB: Road tolls on tarmac highway to be constructed.

**Schedule 31: Ministry of Finance and Planning:
Fees from Oil Operating Companies**

S/No.	Charges, Fees, & Tax	FY 2022/2023 Rate	FY 2023/2024 Rate
		USD	USD
1	Crude Oil Bench Mark Price per Barrel	75	80.1
2	Business Profit Tax after filing income statement	30%	30%
3	Production Bonuses from Block A:		
	1. Production Bonuses if equal (25,000) Barrels p/d	1,250,000	1,250,000
	2. Production Bonuses if equal (50,000) Barrels p/d	1,250,000	1,250,000
	3. Production Bonuses if equal (75,000) Barrels p/d	1,250,000	1,250,000
	4. Sub-contractors (annually)	2,000,000	2,000,000
4	Production Bonuses from Block B:		
	1. Production Bonuses if equal (50,000) Barrels p/d for a period of 30 days.		3,000,000
	2. Production Bonuses if sustained at (100,000) Barrels p/d for 30 days.		2,000,000

S/No.	Charges, Fees, & Tax	FY 2022/2023 Rate	FY 2023/2024 Rate
5	Contribution Bonuses from Block A: 1. Scholarships 2. Social Development		350,000 350,000
6	Surface Rentals per Kilometer sq (Blocks 3E, 7E, 3D, 5A): 1. Block (3E) Area (10,361.56*50) 2. Block (7E) Area (61,918.73*50) 3. Block (3D) Area (140.8*50) 4. Block (5A) Area (100*50)		518,078 3,095,936.5 7,040 5,000
7	Surface Rentals per Kilometer sq (Blocks 1B, 2B, 1A, 2A and 4 Kikang): 1. Unity Block (1B) Area (165.4*50) 2. Heglig Block (2B) Area (375*50) 3. Unity Block (1A) Area (7124.88*50) 4. Heglig Block (2A) Area (8686.8*50) 5. Kikang Block (4) Area (32528.509*50)		8,270 18,750 356,244 434,340 1,626,425.45
8	Contributions Bonuses from Block B: 1. Scholarships, Training, and Technical Bonus 2. Social Development 3. Local Facility Contribution		1,000,000 500,000 500,000
9	Development Block 3D		50,000

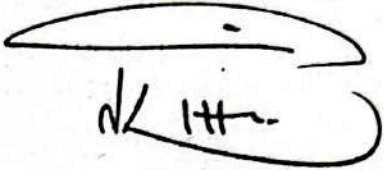
51. Penalties

Penalties for non-compliance are charged at twenty percent (20%) of customs value.

Assent of the President of the Republic of South Sudan

In accordance with the provision of Article 85 (1) of the Transitional Constitution of the Republic of South Sudan, 2011, (as amended) I, Salva Kiir Mayardit, President of the Republic of South Sudan hereby Assent to the Financial ACT, 2023/2024 and sign it into law.

Signed in Juba this 14th day of the month of Aug. in the year 2023.



Salva Kiir Mayardit
President
Republic of South Sudan
RSS - Juba

